AELISHA MAHARJAN

PHARMACY PROFESSIONAL | PHARMACY ASSISTANT

Jacana, VIC 3047 | +61 0410038283 | aelishamaharjanaus@gmail.com

WORK RIGHTS

Student visa holder with permission to work in Australia, subject to applicable visa work-hour limits (Full time working rights)

AVAILABILITY

Saturday and Sunday.

PROFESSIONAL SUMMARY

Pharmacy professional with a Bachelor of Pharmacy and Master of Pharmacy, with experience in community pharmacy, nursing home medication packing, customer service and pharmaceutical product development. Familiar with pharmacy POS systems and Fred pharmacy software, with a strong focus on accuracy, medication safety, teamwork and respectful customer support. Currently undertaking a Master of Research in Australia and available to work on Saturdays and Sundays.

CORE SKILLS

- Nursing home medication packing
- POS system & customer transactions
- Pharmacy stock & inventory management
- Prescription & OTC dispensing support
- Patient counselling & medication communication
- Fred pharmacy software
- Medication accuracy & attention to detail
- Customer service & patient-centred care
- Documentation & record keeping
- Teamwork, communication & problem solving

PROFESSIONAL EXPERIENCE

Pharmacy Technician | Frankston Discount Chemist (Frankston, Victoria)

ongoing

- Prepare and package medicines for nursing home residents, following medication packing procedures and maintaining accuracy and attention to detail.
- Use the Fred pharmacy software for pharmacy workflow tasks and support accurate handling of medication and patient-related information.
- Use the POS system to process customer transactions and assist with day-to-day pharmacy service.
- Support stock handling, organisation and general pharmacy operations while working collaboratively with pharmacists and other team members.

Community Pharmacist (Part-time) | Skylark Pharmacy

2023 – August 2026

- Dispensed prescription and over-the-counter (OTC) medicines accurately, with strong attention to patient safety and professional standards.
- Provided patient-centred counselling on medication use, dosage, adherence, side effects, drug interactions and lifestyle considerations.
- Conducted medication reviews and supported patients with minor ailments and appropriate OTC treatment options.
- Managed pharmaceutical procurement, stock control, storage and documentation to maintain inventory accuracy and product integrity.
- Supervised and supported pharmacy assistants and contributed to efficient day-to-day pharmacy operations and customer service.

Product Development Officer (Full-time) | Time Pharmaceuticals Ltd

March 2024 – March 2026

- Worked across pharmaceutical product development, market analysis and cross-functional collaboration with R&D, marketing and production teams.
- Conducted pharmacy and healthcare professional visits to gather field feedback and real-world product insights.
- Prepared pharmaceutical product materials and supported training for sales teams on product features, benefits and positioning.

- Developed strong knowledge of medicines, product information, communication and professional stakeholder engagement.

Community Pharmacist (Full-time) | Lagan Pharmacy

November 2019 – March 2022

- Dispensed prescription and OTC medicines with a focus on patient safety and accurate supply.
- Counselled patients regarding medication use, side effects and potential drug interactions.
- Managed pharmacy inventory and maintained records in line with professional requirements.
- Provided basic health screening support and promoted public health awareness.

EDUCATION

Master of Research (Ongoing) — Higher Education Leadership Institute, Australia

Master of Pharmacy, 2024 — Kathmandu University, Nepal

Bachelor of Pharmacy, 2019 — Kathmandu University, Nepal

TRAINING & PROFESSIONAL DEVELOPMENT

- Basic Life Support Training
- International Conference in Pharmacy — November 2022
- Improving Healthcare through Innovation in Pharmacy — June 2019
- Habitat Youth Leaders Leadership Training

PROFESSIONAL MEMBERSHIP

Nepal Pharmacy Council — Membership No. G-4056

ADDITIONAL INFORMATION

- Currently based in Jacana, Victoria.
- Available to work on Saturdays and Sundays.
- Weekend availability to support pharmacy operations and customer service.
- Student visa holder; work is subject to applicable visa work-hour conditions.

REFERENCES

Available on request.